



**City of St. Helena
Library Board of Trustees
Regular Meeting
St. Helena Library, 1492 Library Lane, St.
Helena CA 94574
St. Helena Library - 1492 Library Lane
Wednesday, July 10, 2019 @ 5:00 PM**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of four minutes.

Page

1. CALL TO ORDER
2. ROLL CALL
Chairperson: Skip Lane
Vice Chair: Terry Wood
Trustees: Emily Armstead, Rebecca Martin, David Slaby, Susan Swan, and Lin Weber
City Councilmember Liaison: Anna Chouteau
Staff Liaison: Chris Kreiden, Library Director
City staff present at the meeting will be noted in the minutes.
3. PUBLIC FORUM
An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to four minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
4. REPORTS BY STAFF COMMITTEE:
Reports by staff and/or committee on items of general interest. Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, **the Brown Act prohibits any other discussion or action by the Library Board of Trustees.**
5. CONSENT ITEMS:
Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
 - 5.1. Library Board of Trustees Meeting Minutes of June 12, 2019
[SHPL Board Minutes Regular Meeting June 2019](#)
6. SCHEDULED MATTERS:
 - 6.1. Report from Friends & Foundation, St. Helena Public Library - Maria Stel, Friends & Foundation, Executive Director

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- 6.2. Update on Library Planning and Visioning - Skip Lane
- 6.3. Review of Library Statistics for June 2019 - Chris Kreiden 7 - 11
[Library Statistics 2019 June](#)
- 6.4. Review of Library Newsletter for July 2019 - Chris Kreiden 13 - 16
[Library Newsletter 2019 July](#)
- 6.5. Review of Monthly Library Operating Expense Report for June 2019 - Chris Kreiden 17 - 19
[Library Monthly Expense Report 2019 June](#)
- 7. ADJOURNMENT
The next regular meeting is scheduled for August 14, 2019 at 5:00 PM, St. Helena Public Library.

This agenda was posted at City Hall, 1480 Main Street, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on July 5, 2019.



Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.

Minutes of the Regular Meeting of the
St. Helena Public Library Board of Trustees
5:00 PM
Wednesday, June 12, 2019
Community Meeting Room

1. CALL TO ORDER -

2. ROLL CALL - Library Board Chairperson Skip Lane called the Regular Meeting of the Board of Trustees to order at 5:00 p.m. Present were Board Vice Chairperson Terry Wood; Trustees Rebecca Martin, Susan Swan, and Lin Weber; Library Director Chris Kreiden; and Friends & Foundation Executive Director Maria Stel.

3. PUBLIC FORUM - There were no public comments this month.

4. REPORTS BY STAFF, COMMITTEE - Chris reported that the children's *Summer Reading Program* is in full swing; 321 children have signed up to read 100 books between now and August! Leslie visited many classes before school ended and did a good job of promoting the library's summer programs. Sixty children came to the launch of the *Summer Reading Program*, which featured Magical Moonshine's *Gunnywolf* puppet show, and 37 children attended the first *Breakfast at the Library* on Tuesday. The St. Helena Unified School District and SHPL are collaborating on the *Breakfast at the Library* program through a grant from the state of California for children under the age of 18. The school district provided meals enough to serve just 32 children, so Leslie and Mariah supplemented with food on hand for the additional attendees. Thirty-nine summer school students enjoyed the breakfast served at the high school on Tuesday, and 34 children came to today's *Breakfast at the Library*. Many of the brunch goers attend the 10:30 Story time, while others arrive in time for the meals. Library staff had prepared several outside games and had planned to serve breakfast outside, but because of the heat, the festivities took place in the Community room.

The new library hours begin this week; the library will now be open from 10 am to 6 pm on Fridays, and from noon to 5 pm on Saturdays.

Tobias Barr, the City's Public Works Manager, informed Chris that he has gathered the information he needs to put together a package of specifications to go out to bid on the new library roof. He hopes approval of the package, which involves three alternate bid items for different types of roofing to determine the best fit for the library, will be on the June 25th City Council agenda.

5. CONSENT ITEMS:

5.1 - Library Board of Trustees Meeting Minutes of May 8, 2019 were approved.

6. SCHEDULED MATTERS:

6.1 - Update on Library Planning and Vision - Skip Lane - The visioning steering committee has selected Noll & Tam, a Berkeley architectural firm, for the library, city hall, and rec department revisioning project. The steering committee met this week and is now in the process of soliciting community input on the project. Trustees discussed the June 20th and 21st *Re-Imagining Civic St. Helena* community visioning event to be held at the Richie Building on Main Street. Chris said that Thursday's speaker, Penny Hummel, a former library director, has worked with many libraries, friends, and foundations of libraries in Oregon, and now devotes her time to library facilities planning and development. Chris reported that Noll & Tam architects came by to speak to Chris and other library staff members, and that they will be back to talk to additional library staff with Ms. Hummel. Skip urged Trustees to drop into the event either Thursday or Friday to share ideas and concerns, or to look at and comment on the ideas others have expressed. Trustees reviewed the schedule for the two-day event. The consultants' timeline has the visioning process taking about six months, after which a plan will be in place for the City.

6.2 - Report from Friends & Foundation, St. Helena Public Library - Maria Stel, Friends & Foundation Executive Director - Maria reminded Trustees that the *Friends & Foundation* continues to be the recipient of proceeds from Farmstead's corkage fees throughout the month of June. Maria reported that she posted information on the F&F's *Facebook* page about the library's new hours, the *Breakfast at the Library Program*, and a *New York Times* article about the 27- year old librarian who beat the contestant who was on a 32-game winning streak on *Jeopardy*, and that when her posts received a number of comments, she realized the *Friends & Foundation* has quite a few *Facebook* friends.

Maria has learned that a F&F board member knows Julian Guthrie, the author of *Alpha Girls: The Women Upstarts Who Took on Silicon Valley's Male Culture and Made the Deals of a Lifetime*, so the F&F hopes to be able to connect with Ms. Guthrie and interest her in being a featured author at next year's *Bookmark Napa Valley*. Maria told Trustees she had listened to a recent KQED public forum on libraries called *Forum on the Road: From Scraper Bikes to Support Groups, Public Libraries in the Digital Age*, and that library historian Wayne A. Wiegand had shared valuable and practical information about libraries as community spaces, urging libraries to keep in mind the transformative potential of fiction and to make sure to provide plenty of shelf space for books.

6.3 - Review of Library Statistics for May 2019 - Chris Kreiden - Trustees reviewed May's statistics and Chris again noted how the library's digital resources have really taken off; circulation of ebooks and audiobooks has doubled since last year, and patrons are increasingly enjoying films they access through *Kanopy*. In response to Skip's question about the difference between *Overdrive* and *Hoopla*, the library's two ebook platforms, Chris

explained that the *Overdrive* digital library follows the traditional library model in which individual copies of each title need to be selected and purchased, so patrons often have to wait before they can read or listen to a book and *Overdrive* tends to provide access to more publishers with bestselling titles. The *Hoopla* platform provides simultaneous use of titles by multiple patrons and has negotiated the availability of what's offered through their service. *Hoopla* also offers music, TV shows and movies. Susan informed the group that the St. Helena High School Library has long had an *Overdrive* account that all students could access, and that the four St. Helena public schools recently joined the Napa Valley Unified's *Overdrive* account, so the number of titles available to students has increased. She also reported that students who download the *Overdrive* app called *Sora* to their devices, can add SHPL as an additional library, so they can view and access the NVUSD and the SHPL libraries' offerings in one stop.

Chris reported that there has been a significant spike in the renewal of items. Library staff has been trying a new approach; after an item has been in lost status for two months, staff tries to renew these items, which triggers a notice in three weeks to patrons that their checked out item(s) will soon be due and the billing process starts again. This process helps to remind patrons that they still have these items checked out. When items can no longer be renewed a letter or email from staff is sent asking them to please return the item(s).

Trustees reviewed the May door count, which indicates that library visits increased by almost 100 from May last year.

6.4 - Review of Library Newsletter for June 2019 - Chris Kreiden - Trustees reviewed the June calendar, and Chris reported that *Bubble Mania* and *Wild Saint Helena's* presentation on Lampreys will be part of July's calendar. Chris also reported that a new English learning class had its first official meeting Tuesday. The teacher had been meeting with students at the library and agreed to make it an official class to be posted in the newsletter. On August 6th the library will host a 3-D printing workshop for library patrons. The library will have a *Downtown Abbey Trivia Night*, also in August, in honor of the upcoming movie sequel to the popular TV series.

6.5 - Review of Monthly Library Operating Expense Report for May 2019 - Chris Kreiden - Trustees reviewed the remaining budget for the fiscal year. Expenditures are right on track.

7. ADJOURNMENT. The meeting was adjourned at 5:55 pm.

The next regular meeting of the Library Board of Trustees is scheduled for July 10, 2019 at 5:00 pm at the St. Helena Public Library, 1492 Library Lane.

Susan Swan,
Recording Secretary

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed:7/3/2019

6/1/2019 to 6/30/2019

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Book on CD	435	661	51	142
Adult Book on Tape	7	19	1	13
Adult Compact Disc	266	423	10	142
Adult Digital Audio Book	1	6	0	0
Adult Fiction	1,156	1,698	88	433
Adult Non Fiction	908	1,621	104	405
Adult Periodical	102	143	1	42
Blu-Ray - Feature Film	6	20	0	0
Blu-Ray - Juvenile Feature	0	1	0	0
DVD - Educational	277	394	34	57
DVD - Feature Film	2,303	3,048	79	577
DVD - Foreign Language	22	55	0	0
DVD - Juvenile Educational	17	20	1	10
DVD - Juvenile Feature Film	526	629	41	247
DVD - Juvenile Spanish Lang.	0	0	0	1
Easy Reader	400	411	38	112
Juvenile Book on CD	143	122	33	58
Juvenile Compact Disc	51	35	4	20
Juvenile Fiction	1,330	1,442	128	349
Juvenile Non-Fiction	593	919	71	201
Juvenile Paperback Book	143	141	17	45
Juvenile Spanish	177	154	34	55
Link+ Book	29	33	0	6
Link+ Media	15	14	0	3
Link+ Media - 1 week	19	17	0	3
Non-Circulating	0	1	0	1
Picture Books (EASY)	952	1,208	76	361
Video - Juvenile Foreign Lang	0	1	0	0
Young Adult Book on CD	6	12	0	6
Young Adult CD	0	3	0	3
Young Adult Fiction	141	205	14	78
Young Adult Non-Fiction	15	24	0	1
Young Adult Paperback book	13	24	0	22
TOTAL:	10,053	13,504	825	3,393
GRAND TOTAL:	10,053	13,504	825	3,393

ST. HELENA PUBLIC LIBRARY E-MATERIAL STATISTICS				June 2019	FY 18/19
DIGITAL CIRCULATION					
E-BOOKS					
	THIS YEAR	LAST YEAR		PROVIDER	TOTAL
Hoopla	63	19		Hoopla	317
Overdrive	352	248		Kanopy	176
TOTAL	415	267		Overdrive	791
				RB Digital	98
					1382
AUDIOBOOKS					
Hoopla	152	70			
Overdrive	439	254			
TOTAL	591	324			
MOVIES & TELEVISION					
Hoopla	77	40			
Kanopy	176	12			
TOTAL	253	52			
MUSIC					
Hoopla	25	4			
TOTAL	25	4			
PERIODICALS					
RB Digital	98	23			
TOTAL	98	31			
TOTAL DIGITAL CIRCULATION	1,382	678			

SPANISH MATERIALS CIRCULATION				
Year	Charges	Renewals	On Shelf	TOTAL
2019	274	39	88	401
2018	206	18	115	339

Solano Partner Libraries & St. Helena

Circulation By Media

Report Printed: 7/3/2019

6/1/2018 to 6/30/2018

St. Helena Public Library

	<u>CHARGES</u>	<u>RETURNS</u>	<u>RENEWALS</u>	<u>ON-SHELF RETURNS</u>
Adult Book on CD	594	880	59	175
Adult Book on Tape	9	9	2	3
Adult Compact Disc	269	389	33	119
Adult Digital Audio Book	0	4	0	0
Adult Fiction	1,436	1,980	121	543
Adult Non Fiction	1,036	1,743	107	439
Adult Paperback Book	2	2	0	0
Adult Periodical	84	80	11	74
Blu-Ray - Feature Film	0	4	0	0
Blu-Ray - Juvenile Feature	0	1	0	0
DVD - Educational	343	470	64	76
DVD - Feature Film	2,706	3,372	108	585
DVD - Foreign Language	19	41	3	0
DVD - Juvenile Educational	16	38	10	10
DVD - Juvenile Feature Film	690	879	80	292
Easy Reader	477	429	26	121
Juvenile Audio Cassette	0	0	0	1
Juvenile Book on CD	136	130	20	77
Juvenile Compact Disc	49	55	8	20
Juvenile Fiction	1,514	1,624	197	355
Juvenile Non-Fiction	585	1,015	88	209
Juvenile Paperback Book	70	85	17	30
Juvenile Spanish	139	158	9	50
Link+ Book	27	27	0	7
Link+ Media	17	19	0	3
Link+ Media - 1 week	10	11	0	1
Miscellaneous	1	1	0	0
Non-Circulating	0	0	0	1
Picture Books (EASY)	1,043	1,185	104	242
Video - Info/Educ/Recreation	1	1	0	0
Young Adult Book on CD	11	19	1	8
Young Adult CD	3	6	0	2
Young Adult Fiction	210	303	31	88
Young Adult Non-Fiction	16	32	1	0
Young Adult Paperback book	35	66	4	36
TOTAL:	11,548	15,058	1,104	3,567
GRAND TOTAL:	11,548	15,058	1,104	3,567

2019 June							
May 2019	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
SMTWTFSS 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31							1 152/213 304 OK
June 2019	2 153/212	3 154/211	4 155/210 (Eid) al Fitr begins at sundown	5 156/209	6 157/208 D-Day	7 158/207	8 159/206
SMTWTFSS 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		998 OK	1024 LA	893 LA	1046 LA	370 LA	358 OK
July 2019	9 160/205	10 161/204	11 162/203	12 163/202	13 164/201	14 165/200 Flag Day	15 166/199
SMTWTFSS 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		970 LA	848 LA	890 LA	741 LA	490 LA	252 OK
August 2019	16 167/198 Father's Day	17 168/197 Full Moon	18 169/196	19 170/195	20 171/194	21 172/193 Summer begins	22 173/192
SMTWTFSS 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		749 LA	735 LA	714 LA	1010 LA	542 LA	250 OK
September 2019	23 174/191	24 175/190 St. Jean Baptiste Day (Quebec)	25 176/189	26 177/188	27 178/187	28 179/186	29 180/185
SMTWTFSS 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30		973 LA	867 MM	584 LA	677 LA	599 LA	240 OK
	30 181/184						

Week 1 304
 Week 2 4689
 Week 3 4191
 Week 4 4000
 Week 5 3940

17124

Count **8562**

June 2019

LIBRARY VISITS:	THIS YEAR: 8562	LAST YEAR: 8600	VOLUNTEER HOURS:	66
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CHILDRENS

Onsite Programs:					
Storytime (PS):		Tuesday		Wednesday	
		6/4/2019	15	6/5/2019	12
		6/11/2019	35	6/12/2019	22
		6/18/2019	25	6/19/2019	17
		6/25/2019	17	6/26/2019	12
		Total:	92	63	
Bilingual Kids:		Bilingual Storytime (Monday)		Spanish Storytime (Thurs Eve)	
		6/3/2019	10	6/6/2019	13
		6/10/2019	Other Event	6/13/2019	14
		6/17/2019	8	6/20/2019	12
		6/24/2019	15	6/27/2019	14
		Total:	33	53	
Misc Events:					
	6/25/2019	Let's Lego	28		
		Total:	28		
Special Events:					
	6/10/2019	Teddy Bear Picnic			57
	6/11-6/30/2019	Breakfast at the Library		M-Fri (14)	249
	6/20/2019	Extreme Science Magic			69
		Total:		375	
Offsite Programs:					
	6/6/2019	RIF: Hunts Grove			17
	6/27/2019	RIF: Boys & Girls Club St Helena			74
		Total:		91	
Movies:					
				6/5/2019	5
				6/12/2019	2
				6/19/2019	5
				6/26/2019	4
		Total:		16	
Onsite Class Visits:			# of Visits	Attendance	
	Preschool (PS)		0	0	
	School Age (SA)		7	140	
	Total:		7	140	
Offsite Class Visits:			# of Visits	Attendance	
	Preschool (PS)		5	119	
	School Age (SA)		3	42	
	Total:		8	161	
TOTAL CHILDRENS			# of Attendees	1052	
			# of Programs	47	
Total Childrens ONSITE Programs:			# of Attendees	800	
			# of Programs	37	
Total Childrens OFFSITE Programs:			# of Attendees	252	
			# of Programs	10	

ADULT

Onsite Programs:					
	6/4/2019	Author Talk: Interior Design for Small Dwellings	16		
	6/1/2019	Master Gardeners: Growing Herbs	11		
		Total:	27		
Thursday Programs					
	6/6/2019	Artist: Marvin Humphrey	38		
	6/13/2019	Lecture: Adventures in Amazonian Brazil	7		
	6/27/2019	Wild St. Helena: Living with Lions	38		
		Total:	83		
Offsite Programs:					
			Total:	0	
Spanish Adults:					
		English/Spanish Conversation Club		6/11/2019	8
				6/18/2019	8
			(Tuesdays)	6/25/2019	10
		Neuróticos Anónimos		6/1/2019	1
			(Saturdays)	6/8/2019	0
				6/15/2019	2
				6/22/2019	2
				6/29/2019	1
		Total:		32	
TOTAL ADULTS			# of Attendees	142	
			# of Programs	13	
Total Adults ONSITE Programs:			# of Attendees	142	
			# of Programs	13	
Total Adults OFFSITE Programs:			# of Attendees	0	
			# of Programs	0	

YOUNG ADULT

Onsite Programs:		Offsite Programs:	
	Total:	0	Total:
			0



Thursday, July 11, 7:00 p.m.



ARTIST RECEPTION: WIDAD

Widad began fluid painting in the fall of 2016 and has been painting nearly every day since. As an energetic healer she applied the decades of spirit /chi training to her own healing. Fluid painting is a fun and popular medium where the painter moves with the project in flow patterns. What comes into play beyond the materials and basic techniques is space/ time, awareness, relaxation, kinesthetic sensation and the ability to “let go” while staying present and connecting with the unknown. Each painting is a step on the healing journey.

Refreshments served thanks to Friends & Foundation

Thursday, July 18, 6:30 p.m.

BubbleMania & Company



Prepare to be bubbled! BubbleMania will amaze and wow children of all ages. This entertaining and educational show demonstrates the science of bubbles. You won't want to miss this!

¡Prepárate para ser burbujeado! "BubbleMania" sorprenderá a los niños de todas las edades. Este espectáculo entretenido y educativo muestra la ciencia de las burbujas. ¡No querrás perdertelo!



Supported by Friends & Foundation

Tuesday, July 23, 5:00 p.m.

Book Talk with Lydia Slaby: *Wait, It Gets Worse - Love, Death, and My Transformation from Control Freak to Human Being*



Critics are Raving! This book deserves all it's accolades!

As a cancer survivor, Lydia tries to piece back together her marriage, her career, and her own worth. It's an imperfect rebirth, but “perfection” is something she must abandon if she is to at last find the perspective that will open a new, calm, healthy life. With a voice that is wise, irreverent, and filled with sharp humor, this is a story about following all the rules only to learn the hard way that control is an illusion and that love will save your life. Join us for a reading, conversation and signing.

Refreshments served thanks to Friends & Foundation

Thursday, July 25, 7:15 p.m.

WILD St. Helena: Lampreys



Get to know the oldest and most misunderstood fishes in North America – **lampreys**. Dr. Stewart Reid will explore the biology, diversity, and conservation of these

fascinating ancient fishes. Learn how they are doing, what their challenges are, and what we can do to help them survive.

Refreshments served thanks to Friends & Foundation



The library will be closed on Thursday, July 4, for Independence Day.



CLASSES



Tuesday, July 9th, 5:30 p.m.



Master Gardener's Presents: Growing for the Birds

Napa County is home to many feathered friends. You can encourage birds to visit your yard by planting a garden that helps them thrive. What you grow in your garden and your gardening style can attract birds looking for food, water, or shelter. Learn about plants that provide safe bird habitats and ways to make your garden more bird friendly. Then sit back and enjoy the winged visitors to your garden.

**Monday, July 29 – Wednesday, July 31st,
4:30 p.m.**

Napa Valley Writers' Conference: An Introduction

Explore contemporary literature from the stellar visiting faculty of the Napa Valley Writers' Conference in a free discussion led by poet and teacher Caroline Goodwin.

Monday, July 29: Explore-
Jane Hirshfield and Lan Samantha Chang

Tuesday, July 30: Explore-
Eavan Boland and Julie Orringer

Wednesday, July 31: Explore-
Forrest Gander and Mitchell S. Jackson

BUT WAIT THERE'S MORE!

Tuesdays, 4:30 p.m.



English / Spanish Conversation Group

Do you want to improve your English or Spanish? Join us on Tuesday afternoons for a free conversation group! This casual class is a judgement free space dedicated to improving language skills and fostering community.

Grupo de Conversación en Inglés / Español

¿Quiere mejorar su inglés o español? Acompáñenos los martes por las tardes para conversaciones entre el grupo. Estas son clases casuales de juicio libre en un espacio dedicado a mejorar capacidades lingüísticas y promover comunidad.

SNEAK PEEK!

Don't miss these exciting programs coming to you in August!

- **3D Printing Workshop**
Tuesday, August 6th, 4 p.m.
- **American Creed Documentary**
Thursday, August 8th, 7 p.m.
- **Method to Madness Book Talk**
Wednesday, August 14th, 5 p.m.
- **Downton Abbey Trivia Night**
Thursday, August 29th, 7 p.m.



Youth Programs

ONGOING FUN!

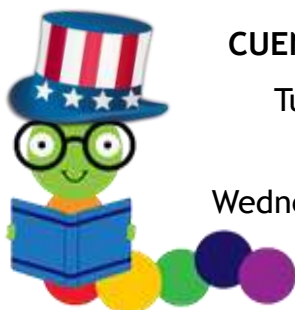


**Bilingual Storytime with /
Cuentos Bilingües con**

Casey & Connie

Monday / Lunes

@ 10:30 a.m.



**STORYTIMES /
CUENTOS PARA PEQUES**

Tuesdays / Martes

&

Wednesdays / Miércoles

@ 10:30 a.m.

**SPANISH STORYTIME /
CUENTOS PARA PEQUES
EN ESPAÑOL**

Thursdays / Jueves

@ 6:00 p.m.



**LET'S LEGO /
AREMOS LEGOS**

July 27 @ 3:00 p.m.

Kids' Matinees /

Peliculas Para Niños:

Wednesdays / Miercoles @ 3:00



July 3: *Dumbo*

2019; 1 hr 52 min.; Rated PG



July 10: *The Parent Trap*

1961; 2 hrs. 9 min.; Rated G



July 17: *CARS*

2006; 1 hr. 57 min.; Rated G



July 24: *CARS 2*

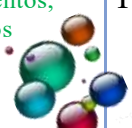
2011; 1 hr. 46 min.; Rated G



July 31: *Hotel Transylvania 3*

2018; 1 hr. 37 min.; Rated PG

July 2019

SUN	MON	TUE	WED	THU	FRI	SAT
	1 10:30am Bilingual Storytime	2 10:30am Storytime 4:30pm  English / Spanish Conversation Group	3 10:30am Storytime	4 CLOSED for Independence Day 	5	6 4pm Neuroticos Anonimos
7	8 10:30am Bilingual Storytime	9 10:30am Storytime 4:30pm English / Spanish Conversation Group 5:30pm Master Gardeners: Growing for the Birds 	10 10:30am Storytime 5:00pm Library Board Meeting	11 6pm Cuentos, Cantos, y Saltos 7pm ARTIST Reception: Widad 	12	13 4pm Neuroticos Anonimos
14	15 10:30am Bilingual Storytime	16 10:30am Storytime 4:30pm English / Spanish Conversation Group	17 10:30am Storytime	18 6pm Cuentos, Cantos, y Saltos 6:30pm BubbleMania! 	19	20 4pm Neuroticos Anonimos
21	22 10:30am Bilingual Storytime	23 10:30am Storytime 4:30pm English / Spanish Conversation Group 5:00pm Book Talk: 	24 10:30am Storytime	25 6pm Cuentos, Cantos, y Saltos 7:15pm WILD 	26	27 4pm Neuroticos Anonimos
28	29 10:30am Bilingual Storytime 4:30pm N.V.Writers' Conf: Jane Hirshfield & Lan Samantha Chang	30 10:30am Storytime 4:30pm English / Spanish Conversation Group 4:30pm N.V.Writers' Conf: Eavan Boland & Julie Orringer	31 10:30am Storytime 4:30pm N.V.Writers' Conf: Forrest Gander & Mitchell S. Jackson			
Red = YOUTH Blue = ADULT Green = SPANISH Purple = EVERYONE		Library Hours Monday and Fridays: 10:00am – 6:00pm Tuesday and Wednesday: 10:00am - 7:00pm Thursday: 10:00am – 9:00pm Saturday: 12:00pm – 5:00pm Sunday: CLOSED			St. Helena Public Library 1492 Library Lane 707-963-5244 www.shpl.org	

General Ledger Monthly Operating Expense Rpt



User: Chris
Printed: 07/03/19 10:20:32
Period 01 - 13
Fiscal Year 2019

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
101	General Fund					
46	Library					
101-46-00-20-10	Salary-Regular	464,912.00	0.00	431,222.34	33,689.66	7.25
101-46-00-20-20	TempPart Time	33,177.00	0.00	16,785.53	16,391.47	49.41
101-46-00-20-37	Holiday Pay	2,885.00	0.00	746.79	2,138.21	74.11
101-46-00-20-40	FICAMedicare	38,522.00	0.00	34,681.52	3,840.48	9.97
101-46-00-20-45	Employer PERS	34,716.00	0.00	31,868.30	2,847.70	8.20
101-46-00-20-47	PERS Unfunded Liability	55,783.00	0.00	55,783.00	0.00	0.00
101-46-00-20-55	Health Insurance	124,178.00	0.00	117,225.83	6,952.17	5.60
101-46-00-20-61	Workers Comp	5,173.00	0.00	5,173.44	-0.44	-0.01
101-46-00-20-65	SDI	4,504.00	0.00	4,259.75	244.25	5.42
101-46-00-20-75	Deferred Comp	7,020.00	0.00	4,949.03	2,070.97	29.50
101-46-00-20-85	Auto Allowance	2,400.00	0.00	2,300.00	100.00	4.17
101-46-00-20-96	Education Reimbursement	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>100.00</u>
20	Salaries & Benefits	773,770.00	0.00	704,995.53	68,774.47	8.89
101-46-00-21-10	Communications	12,300.00	0.00	4,495.60	7,804.40	63.45
101-46-00-21-15	Postage	500.00	0.00	31.80	468.20	93.64
101-46-00-21-22	Utilities	45,000.00	0.00	39,454.18	5,545.82	12.32
101-46-00-21-27	Equipment Lease Exp	9,000.00	0.00	8,242.93	757.07	8.41
101-46-00-21-45	Other Contract Services	122,400.00	17,132.30	96,906.14	8,361.56	6.83
101-46-00-21-55	Training & Conference	<u>6,100.00</u>	<u>0.00</u>	<u>4,691.91</u>	<u>1,408.09</u>	<u>23.08</u>
21	Services	195,300.00	17,132.30	153,822.56	24,345.14	12.47
101-46-00-22-07	Copies	3,000.00	0.00	1,823.04	1,176.96	39.23
101-46-00-22-12	Computer Equipment	52,960.70	394.00	43,333.60	9,233.10	17.43
101-46-00-22-13	Office Supplies	2,000.00	0.00	1,424.89	575.11	28.76
101-46-00-22-15	Special Department Supplies	1,000.00	0.00	-669.22	1,669.22	166.92
101-46-00-22-16	Library Materials	<u>5,000.00</u>	<u>0.00</u>	<u>336.04</u>	<u>4,663.96</u>	<u>93.28</u>
22	Supplies	63,960.70	394.00	46,248.35	17,318.35	27.08
101-46-00-23-35	Software Maintenance	<u>6,852.20</u>	<u>0.00</u>	<u>6,852.20</u>	<u>0.00</u>	<u>0.00</u>
23	Maintenance	6,852.20	0.00	6,852.20	0.00	0.00
101-46-00-24-25	Taxes & Other Charges	<u>12,000.00</u>	<u>0.00</u>	<u>11,519.46</u>	<u>480.54</u>	<u>4.00</u>
24	Taxes, Insurances & Contributi	12,000.00	0.00	11,519.46	480.54	4.00
101-46-00-26-40	Furniture & Fixtures	25,000.00	4,886.58	15,828.04	4,285.38	17.14

GL - Monthly Operating Expense Rpt (07/03/2019 - 10:20 AM)

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Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
26	Capital	25,000.00	4,886.58	15,828.04	4,285.38	17.14
00	Administration	1,076,882.90	22,412.88	939,266.14	115,203.88	10.70
219	CLSA State Library Grant					
46	Library					
219-46-00-21-55	Training & Conference	0.00	0.00	0.00	0.00	0.00
21	Services	0.00	0.00	0.00	0.00	0.00
219-46-00-23-35	Software Maintenance	7,500.00	0.00	6,773.00	727.00	9.69
23	Maintenance	7,500.00	0.00	6,773.00	727.00	9.69
00	Administration	7,500.00	0.00	6,773.00	727.00	9.69
380	Friends and Foundation					
46	Library					
380-46-00-20-20	TempPart Time	55,242.00	0.00	63,668.35	-8,426.35	-15.25
380-46-00-20-37	Holiday Pay	4,777.00	0.00	2,448.06	2,328.94	48.75
380-46-00-20-40	FICAMedicare	4,591.00	0.00	5,057.87	-466.87	-10.17
20	Salaries & Benefits	64,610.00	0.00	71,174.28	-6,564.28	-10.16
380-46-00-22-16	Library Materials	56,000.00	5,414.26	50,578.69	7.05	0.01
380-46-00-22-40	Programming	14,000.00	0.00	11,076.18	2,923.82	20.88
380-46-00-22-44	Elsie, the Library Cat	500.00	0.00	120.71	379.29	75.86
22	Supplies	70,500.00	5,414.26	61,775.58	3,310.16	4.70
00	Administration	135,110.00	5,414.26	132,949.86	-3,254.12	-2.41
382	Martin Estate Trust					
46	Library					
382-46-00-22-16	Library Materials	1,600.00	0.00	452.00	1,148.00	71.75
22	Supplies	1,600.00	0.00	452.00	1,148.00	71.75
00	Administration	1,600.00	0.00	452.00	1,148.00	71.75
384	Tweed Trust					
46	Library					
384-46-00-21-45	Other Contract Services	0.00	0.00	-3,232.00	3,232.00	0.00
21	Services	0.00	0.00	-3,232.00	3,232.00	0.00
384-46-00-22-15	Special Department Supplies	5,000.00	0.00	2,646.52	2,353.48	47.07
384-46-00-22-16	Library Materials	45,000.00	0.00	16,509.80	28,490.20	63.31
22	Supplies	50,000.00	0.00	19,156.32	30,843.68	61.69
00	Administration	50,000.00	0.00	15,924.32	34,075.68	68.15

Acct Number	Description	Budget	Encumbered	YTD Spent	Available Budget	% of Budget Available
Grand Total		1,271,092.90	27,827.14	1,095,365.32	147,900.44	0.1164